Position Title: **Government Relations Chair**

**Time Commitment**

The time commitment is approximately 2 – 5+ hours per week, depending on Chapter activities.

**Purpose**

The Chapter Government Relations (GR) Chairis responsible for communication and monitoring of active legislative and regulatory

 issues in a state.

**Eligibility**

In addition to being a Professional member in good standing and signing the Volunteer Code of Conduct, she/he must meet the

 following requirement:

Completed one year of AMTA membership.

**Accountability**

The GR Chair is accountable to the Chapter Board, ChapterMembers and AMTA National Board of Directors by virtue of appointment

 by the chapter board of directors

The GR Chair agrees to uphold and abide by Volunteer Code of Conduct.

**Relationship**

The GR Chair works closely with Chapter Board members and appointees and National AMTA staff, lobbyist(s) if the chapter has retained any, along with legislatures and outside groups and stakeholders that may be involved in legislative efforts. The GR chair also communicates with Chapter members, Chapter Secretaries, the Chapter Relations Committee, and/or other National volunteers, as appropriate.

**Responsibilities**

Keep current with AMTA’s national legislative priority issues through e-mail, receiving AMTA’s legislative briefings and via conference calls.

Coordinate and participate in communications between AMTA National Office staff, chapter leadership and lobbyists to ensure information and up-to-date reports on legislative activity are received by all the necessary parties.

Participate and help guide the legislative activity of the AMTA chapter in the state and encourage members to participate and be involved in the legislative process when needed.

Works on building collaborative relationships between legislators and the chapter; many chapters find doing a chair massage day at the capitol is a great way to educate legislators on the benefits of massage therapy.

If needed, form an AMTA chapter legislative committee with chapter board approval to offer additional support and volunteers for GR efforts.

Identifies, cultivates and recruits future Chapter leaders.

Directs and refers members to appropriate volunteer and National AMTA staff contacts as applicable.

Is available to receive direct feedback from members for input to the Chapter Board and to communicate appropriate information regarding actions of the Chapter Board.

Fulfills the fiduciary, due diligence and other responsibilities of Chapter Board members as described in the Volunteer Code of Conduct.

Maintains orderly records of activities and timelines relevant to her/his position during their term and supplies the Chapter with those records to ensure a smooth transition.

Ensures that all legislative and regulatory initiatives and activities are in line with the AMTA Government Relations national policies.

**Vacancy**

A vacancy in the Chapter GR Chair position will be filled according to AMTA Bylaws and Policy.

**Removal from Office**

An officer may be removed from office for failure to:

Fulfill her/his duties and responsibilities (dereliction of duties).

Abide by Chapter Volunteer Code of Conduct.

Keep AMTA membership dues current.

Removal shall occur in accordance with AMTA bylaws and policy.